

Board of Bar Examiners
of the Delaware Supreme Court
820 N. French Street, 11th Floor
Wilmington, DE 19801
(302) 577-7038

FORM B

REQUEST FOR REFERENCE LETTER
DELAWARE BOARD OF BAR EXAMINERS

TO: _____
Name of Reference

RE: _____
Name of Applicant

Instructions: Applicant to complete top portion of form, fill in name and address at bottom and file with application. The Board of Bar Examiners will mail form to reference for completion Prepare one form for each Prepare one form for personal reference listed in items 29 and 30 of the application.

NOTICE TO REFERENCES:

Each Applicant to the Bar of the State of Delaware is investigated by a lawyer member of the Board of Bar Examiners appointed for that purpose by the Delaware Supreme Court. The purpose of the investigation is to confirm that the applicant has the good moral character and fitness necessary to practice law in Delaware. Your candid comments regarding the above-named applicant are of critical importance to the Board of Bar Examiners, which will not certify that the applicant is qualified for admission to the Bar unless you (and each of the applicant's other references) respond promptly.

Please answer the questions on the back of this form. Please type or clearly print your response.

Thank you for your cooperation in promptly responding to this inquiry. Please return the completed certification directly to the Board of Bar Examiners in the enclosed self-addressed stamped envelope.

The completed reference letter must be received by this office no later than July 1.

Date of this request

Applicant: Insert reference's name and address in the box at left.

REFERENCE LETTER

1. How long have you known the applicant? _____ years

2. In what capacity or under what circumstances have you known the applicant?
Describe any opportunities you have had to observe the applicant (for example,
as a coworker, employer or neighbor).

3. Has the applicant to your knowledge been involved in any incident which might
reflect unfavorably on the applicant's character? If so, please describe the
incident.

4. Do you recommend that the applicant be admitted to the Bar based on what you
know of the applicant's conduct, general moral character and standards, legal
ability, honesty, integrity, and fitness? ☐ Yes ☐ No

Comments:

Signature of Reference

Date

Area Code and Telephone Number